CRITERIA FOR SELECTION OF SEMI-FINALISTS AND FINALISTS

IN CONFORMANCE WITH CHAPTER 7, SECTION 38F

1. Prior similar experience best illustrating current qualifications for this project.

2. Identity and qualifications of the key persons and consultants who will work on this project.

3. Depth of the firm with respect to size and complexity of the project.

4. Past performance on public and private projects.

   a. Quality, clarity, completeness and accuracy of contract documents and design contract.

   b. Effectiveness of meeting established program requirements and function within allotted budget.

   c. Accuracy of cost estimates including assessment of contractors' requisitions for payment and change order proposals.

   d. Management ability to meet schedules including submission of design and contract documents and processing of shop drawings, contractors' requisitions and change orders.

   e. Coordination and management of consultants.

   f. Working relationship with contractors, subcontractors, Division of Capital Asset Management and Maintenance (DCAM) staff and agency representatives.

5. Financial stability - including prompt payment of consultant fees.

6. Current workload with DCAM and other public agencies.

7. Geographical location of the firm with respect to the proposed project.

8. Participation of MBEs and WBEs as prime consultants or subconsultants in a role consistent with the participation goals set forth for the project.

   a. The Designer Selection Board adheres to Executive Order #390 as implemented by the Division of Capital Asset Management and Maintenance establishing goals for minority business enterprise (MBE) and women business enterprise (WBE) participation on all design contracts unless otherwise noted. (See attached pages 6-10)

   b. The Minority Business Enterprise and Woman Business Enterprise participation goals established for each contract are set forth on the first page of the "Designer Selection Board Project Criteria" solicitation for that contract.